



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
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OCT 23 2000

MEMORANDUM FOR DISTRIBUTION

Subj: Fiscal Year 2001 Department of Defense (DoD) Small
Business Training Conference

Encl: (1) DEPSECDEF memo dated Sep 21 2000; same subj

Enclosure (1) is provided for your information and action
as appropriate.


M. F. Jaggard
CAPT, SC, USN
Executive Director (Acting)
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Management

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DEPUTY SECRETARY OF DEFENSE

1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010

SEP 21 2000

MEMORANDUM FOR SECRETARIES OF MILITARY DEPARTMENTS
DIRECTORS OF DEFENSE AGENCIES

SUBJECT: Fiscal Year 2001 Department of Defense (DoD) Small
Business Training Conference

I am pleased to announce that DoD will hold a Small Business Training Conference, November 27-29, 2000, at the Sheraton San Diego, California.

The purpose of this Conference is to bring together small business program managers and key acquisition personnel to discuss current initiatives and strategies designed to heighten and stimulate the DoD Small and Disadvantaged Business Utilization (SADBU) Program.

The Conference will prove to be very challenging to all in attendance. It will serve as a forum to discuss the multitude of recent changes pertaining to small business policies and regulatory procedures. This will be an excellent opportunity to energize our commitment to the small business program as we work to train DoD personnel facing the challenges of this century.

I request your support for this Conference with attendance by your SADBU Directors, specialists and key contracting personnel. I believe that each will play an important role in responding to the challenges of tomorrow's competitive environment.

Information regarding this training Conference is available on the SADBU website at <http://www.acq.osd.mil/sadbu>. If you require additional information, please call the Conference hotline at 1-877-258-7873.

A handwritten signature in black ink, appearing to read "Rudy de Leon", is written over a horizontal line.

Rudy de Leon

cc:
Acquisition Executives

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Enclosure (1)